



StarSkate Membership Policies



Parent Role

The term "parent" refers to parents and guardians of skaters.

For skaters under 12 years old, a parent must be present in the arena at all times during the skater's session.

Parents and their skaters will follow the Club's [MFSC Ice Etiquette Rules](#) or they will be asked to leave the ice rink.

The parent is a member of MFSC with full voting rights from the date of registration until August 31 of the current skating season.

Skaters are not permitted on the ice without a coach or board member present.

Communications

MFSC uses its website, www.mississaugafsc.com, and email to communicate important information to its parent members. It is the responsibility of each member to ensure that the club has the correct email on file and to regularly check the website and email for updates. Members may update their email subscription preferences at any time by logging in to their profile and updating their preferences under 'My Account', 'My Message Lists' and clicking the 'Update' button. If a member chooses to opt out of electronic communications from MFSC, they acknowledge that they may not receive any important communications regarding club activities and notices regarding program information.

Members will not be contacted by other means unless there is an emergency.

Qualifications

Minimum qualifications for each skating level as of September 1, 2016 are given below.

STARSKATE LEVEL SESSION QUALIFICATIONS

Junior A	Passed Stage 6 CanSkate or Evaluated as having sufficient skills to pass Stage 6 CanSkate or Currently working on STAR 1 level
Junior B	One complete season in Junior A program and Has a private coach or Currently working on STAR 1 level and Has a private coach
Intermediate	Passed one complete Preliminary Test (3 Dances or Skills or Freeskate) or Passed STAR 2
Senior	Passed Junior Bronze Skills and Junior Bronze Dance and ½ of Junior Bronze Freeskate or Passed STAR 4

Any change in policy regarding qualifications for a StarSkate level will not affect skaters already classified in that level.

Note: A Junior B level skater may skate on an open session only if already registered on one or more Junior sessions. Junior A level skaters are not allowed to register for or guest skate on open sessions.

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Moving levels

CanSkate and PreJunior skaters may move up to Junior A level at beginning of January if they qualify and submit a request for transfer by December 23, 2016. To move up for Spring, they must qualify by March 4, 2017 and submit a request for transfer by March 11, 2017 in order to begin the Junior A program on or after March 21, 2017.

StarSkaters may move up a level in Spring if they meet the qualifications by March 18, 2016.

StarSkaters can move up a level or register in a session without meeting qualifications if they have recommendation from two coaches and approval of the Board. The Board retains the right to remove this privilege at any time.

Membership Categories

Regular Member / Home Club Member

A Regular or Home Club Member is a skater (or their parent, if the skater is under 18) whose home club is MFSC. The membership includes Corporation membership with voting rights and full Club privileges for the skater such as participation in Ice Show / Gala, registration for MFSC-hosted skater development sessions at member rates.

The member must pay the club administration fee, Skate Canada fee and all program fees for the skater.

If the skater is not a resident of Mississauga, the member must pay the non-resident fee for the skater.

The member or another family member over the age of 18 must fulfill bingo and volunteer commitments. The person fulfilling the bingo commitment must be registered as a family member in MFSC's online registration system, per our bingo license requirements.

Associate Member

An Associate Member is a skater (or their parent, if the skater is under 18) whose home club is not MFSC; the skater (or their parent, if the skater is under 18) is a Home Club member of another Skate Canada club. The membership does not include Corporation membership or voting rights. The skater has limited Club privileges such as participation in Ice Show / Gala group number(s) only, registration for MFSC-hosted skater development sessions at member rates.

The skater must obtain permission from their Home Club to test on Club test days in accordance with Skate Canada rules.

The member must pay the club administration fee, all program fees, and must have paid Skate Canada fee for current skating season at Home Club for the skater.

If the skater is not a resident of Mississauga, the member must pay the non-resident fee for the skater.

The member or another family member over the age of 18 must fulfill bingo and volunteer commitments. The person fulfilling the bingo commitment must be registered as a family member in MFSC's online registration system, per our bingo license requirements.

Guest member

A Guest Member is a skater (or their parent, if the skater is under 18) whose home club is not MFSC; the skater is a Home Club member of another Skate Canada club. The membership does not include Corporation membership or voting rights. The skater has limited Club privileges such as not eligible to

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participate in Ice Show / Gala, can register for MFSC-hosted skater development sessions at nonmember rates.

The skater is limited to skating one session per week with MFSC.

The skater must obtain permission from their Home Club to test on Club test days in accordance with Skate Canada rules.

The member must pay the club administration fee, all program fees, and must have paid Skate Canada fee for current skating season at Home Club for the skater.

If the skater is not a resident of Mississauga, the member must pay the non-resident fee for the skater.

There are no bingo or volunteer hour commitments for this Membership Category.

Sustaining member

A Sustaining Member is an MFSC Home Club skater (or their parent, if the skater is under 18). Membership includes Corporation membership with full voting rights and limited Club privileges for the skater such as not eligible to participate in Ice Show / Gala, can register for MFSC-hosted skater development sessions at non-member rates.

This Membership Category is available to past members or skaters who attend College or University but wish to maintain Club membership so they can occasionally guest skate. A letter is required explaining education institution, history with the Club and Skate Canada Number.

The member must pay the club administration fee, Skate Canada fee for the skater.

If the skater is not a resident of Mississauga, must pay the non-resident fee for the skater.

There are no bingo or volunteer hour commitments for this Membership Category.

Partnering Member

A Partnering Member is a Non-MFSC Home Club Member. This Membership category does not include Corporation membership or voting rights. The Member has no Club privileges. The purpose of this membership category is for partnering for skater tests.

The Member must have paid Skate Canada fee for current skating season at their Home Club.

There are no bingo or volunteer hour commitments for this Membership Category.

Required Bingo and Volunteer Hours

For each Junior, Intermediate and Senior skater in the Regular and Associate Membership categories, a parent must participate in Bingo and Volunteer activities with the Club.

Bingo Commitment

For the 2016-2017 season, each skater (or their parent, if the skater is under the age of 18) must schedule and attend two (2) bingo sessions during the period September 2016 to August 2017. If the parent does not wish to schedule bingos, they may choose instead to buy out their bingo responsibilities. The bingo requirement can be fulfilled by anyone in the family that is over 18, however this person must be registered as a family member in MFSC's online registration system, as required by our bingo license.

If there are two or more StarSkate skaters in the family, the maximum family commitment is four (4) bingos.

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Should it be necessary to change a scheduled bingo date, you must notify the Bingo coordinator a minimum of 48 hours prior to the date. This can be done by sending an email to volunteers@mississaugafsc.com.

Failure to attend your scheduled bingo or failure to provide a substitute will result in a Bingo penalty. This penalty payment is due immediately; failure to pay will result in suspension of skating privileges for the skater until payment to the club has been made.

Volunteer Commitment

For the 2016-2017 season, each skater (or their parent, if the skater is under the age of 18), must schedule and attend one (1) volunteer shift during the period September 2016 to August 2017. The options available will be posted in the Volunteers section of the Club website. The member will be contacted at the appropriate time to confirm participation for the Volunteer shift.

For special events such as an Ice Show or Gala, all members who are participating or have skaters who are participating will also be required to volunteer and help with the event.

Volunteer commitments are not subject to buy-out options.

Members who volunteer for the Board of Directors are exempt from bingo and volunteer duties while they are on the Board. Should a Board member resign from the Board before the end of the season, volunteer participation will be fulfilled by the Member on a prorated basis.

Prorating of Volunteer requirements (for those who register for the StarSkate programs part way through the regular full season)

Sept-June: Three (3) Bingo/volunteer requirements

Jan- June: Two (2) Bingo/volunteer requirements

April-June: One (1) Bingo/volunteer requirement

Fee Policy

The fees for the 2016-2017 season are as follows:

Club Administration Fee *	Sept-June \$60; Jan-June \$40; April-June \$20
Skate Canada Fee	\$36
Volunteer Credit Buyout Fee (per 5 credits)*	\$60
Non-Resident Fee (StarSkate) *	\$60
Withdrawal Fee	\$50
Bingo Penalty Fee	\$150
NSF / Declined Payment Processing Fee	\$25
Change Session Fee	\$25

* These are annual fees and are prorated on January 1 and April 1.

Payment Policy

Payments for registration and program fees are to be made by credit card only.

The first installment must be paid at the time of registration. This will include Skate Canada fee, club administration fee, non-resident fee (if applicable), Bingo fees (if choosing the buyout option) and 25% of program fees.

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Installment payments for the balance of the program fees will be charged to the credit card on file on October 15 (25%), December 15 (25%) and February 15 (25%).

It is the responsibility of the parent to ensure that the credit card on our records for installment payments is valid, otherwise a processing fee will be charged. The credit card information can be updated by the member at any time by logging in to their profile on MFSC's website.

Payment for other fees such as test day fees can be made by cheque. Processing fees will be charged for any NSF cheque.

Refund and Credit Policy

Up to five days before sessions commence: Refund consists of repayment of session fee(s) plus Skate Canada fee plus Club administration fee plus nonresident fee (if applicable) less withdrawal fee. Refunds will be issued onto the credit card used to complete the registration. Please allow 4-6 weeks for processing.

Four days before sessions commence up to / including week four: No refunds. Credit will be given for prorated session fees and Club administration fee less withdrawal fee and Bingo fee. Prorated sessions fees will be calculated from the date of the written notice. No credit will be given for Skate Canada fee or non-resident fee (if applicable) after the second week. Credit will not be given for missed classes or late registrations.

After week four: Credit will be given only after presentation of medical note. Credit will be given for prorated session fee(s) less Skate Canada fee, Club administration fee, non-resident fee (if applicable), withdrawal fee and Bingo fee. Prorated session fee(s) will be calculated from the date of the written notice.

Credits will be posted to the skater's account and may be used for any family member residing at the same physical address within one year of the issue date of the credit.

Discounts

Junior level discounts are offered for registrations in multiple sessions for an individual skater.

Family discounts are not available.

Prorating of session fees commences on four weeks after the session start date for all StarSkate levels.

Adding/changing a session

Members may add sessions at any time during the season, if space is available on that session. The session fee must be paid before the skater can join the added sessions. No change fee will be applied.

If you wish to change sessions, a \$25 Change Fee will be applied. The difference in cost, if any, along with the change fee, must be paid before the skater will be allowed to switch sessions.

Requests to change sessions must be **emailed to the club registrar at registrar@mississaugafsc.com**. Changing a session will only be allowed if there is space on the session.

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Guest Skating

A guest ice ticket permits a StarSkater to attend a session for which they are not registered but are qualified. Tickets are non-transferable. Skaters at the Junior A level are not qualified to skate on Open sessions.

A skater may purchase a maximum of twenty guest ice tickets per season for use during MFSC's regular season. These tickets are non-transferrable and are valid until the date shown on the ticket.

Membership Category	Per Ticket *	Book of 5 tickets **	Book of 10 tickets **
Regular Members	\$25	\$115	\$220
Associate Members	\$25	\$115	\$220
Guest Members	\$25	N/A	N/A
Sustaining Members	\$25	N/A	N/A
Non-MFSC Members	\$25	N/A	N/A

* Single tickets may be purchased at the rink from the Coaches' Representative at the time of the session. Single tickets cannot be purchased online.

**Books of tickets may be purchased online by our regular and associate members. Please allow 10 days for processing of online orders.

Missed lessons

A skater cannot attend a different session on a different day / at different time to make up for a missed session. They can purchase a guest ticket for another session if they wish.

No refunds / credits will be issued for missed lessons.

Testing

Skate Canada is introducing a new StarSkate program to all clubs. It is optional this skating season but will be mandatory next season for levels STAR 1 through 5 for all clubs. MFSC has decided to pilot a hybrid program where both programs are being used. More information will be provided to members as it becomes available.

StarSkate members who wish to try Skate Canada tests at MFSC must be members in good standing.

Current Testing Standards:

Coaches must submit to the Club Test Chair the names of skaters and tests to be tried at least 3-4 weeks prior to the Test Day. Pulls (tests not being taken) for Low / Intermediate and High Tests must be submitted 2-3 weeks prior to the Test Day.

Tests are evaluated by Skate Canada certified evaluators. Test days are scheduled based on the guidelines published by Skate Canada. Since each evaluator works at his / her own pace, please arrive 30 minutes before first scheduled test as the time may change by up to 30 minutes.

Any date changes and / or additions to the dates listed will be posted on the club website. It is the responsibility of the coach, skater and / or parent to check the website for the date(s) and time(s) of the test(s). Please double check with your coach that you are in for the correct tests as no changes can be made to the list of skaters taking tests within two weeks of the test day.

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Test fees are due before the test is skated and must include Skate Canada test fee (per test) together with an administration fee which is used for Test Day expenses. The fees must be paid upon arrival by cash or cheque. A skater failing to show up on Test Day will be charged as if the test was taken and will be listed as a "Retry".

Skate Canada Test Fee	\$12 per test attempted
Administration Fee	\$12 per test day

New Testing Standards (STAR Program):

Tests under the STAR Program are evaluated by a skater’s private coach. Test days are scheduled during regular skating sessions and are evaluated based on Skate Canada standards.

Coaches must submit to the skater a notification of test to be tried at least 1 week prior to the desired Test Day. The skater or their parent will purchase a Test Ticket on MFSC’s website and print a receipt for the skater to present to their coach on their scheduled test day. A skater failing to show up on Test Day or not presenting the Test Ticket will be charged as if the test was taken and will be listed as a "Retry".

Skate Canada Test Fee	\$15 per test attempted
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Program Assistants

Program Assistants are Club StarSkaters who give their time voluntarily. They attend a yearly mandatory Clinic and are qualified to work with skaters at the PreCanskate and Canskate levels. The minimum age is 11 years old according to Skate Canada regulations.

Private Coaching

Private lessons for all sessions may be arranged by contacting any of the full-time club coaches. An ad-hoc coach may give a private lesson on a session only if all full-time coaches present on the session have no availability.

Ice Changes

The Club reserves the right to:

- Change rinks and times of sessions if necessary.
- Cancel a session due insufficient enrollment.
- Limit number of skaters on each session.
- Cancel skating if the City closes the arena that day.
- Cancel a StarSkate skating session. Skaters on that session will be given an ice ticket valid for any session that they are qualified to skate on. Ticket will be valid until a date determined by the Board of Directors.

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